



California Nursing Students' Association

Board of Directors' Minutes

CSU, Sacramento, Sacramento, CA

March 1, 2013

1300-1800

Those present: Kristi Miller, President; Allie Bryden, Vice President; Matthew Grayson, Secretary-Treasurer; April Lembi, Legislative Director; Lori Arotcharen, Communications Director; Katrina Stell, Convention Director; Emily Barrow, Breakthrough to Nursing Director; Samantha Ahwah, Community Health Director; Susana Outlaw, Membership Director South; Lilla Szakacs, Membership Director North; Patricia McFarland, Advisor; Brenda Brozek, Advisor; Susan Herman, Advisor; Susan Bowman, Advisor; Donna Kistler, Advisor.

Those absent: Patricia Iloure, Cultural Awareness Committee Chair; Trudy Chancellor, Image of Nursing Committee Chair.

<u>Item</u>	<u>Discussion/Outcome</u>	<u>Action Needed</u>	<u>Person(s) Responsible</u>	<u>Action Due</u>
Meeting called to order by, Kristi Miller, President, TIME 1320. Roll Call by Matthew Grayson, Secretary/Treasurer.				
Item 1- Approval of agenda for 01/14/13	Hearing no objections, agenda approved by consensus. TIME: 1323			

<p>Item 2- Approval of Minutes</p>	<p>October Minutes 10/18/12, amended to change red font to black font. Hearing no objections, approved by consensus. TIME: 1326</p> <p>Convention Minutes 10/19/12 to 10/21/12, amended to change red font to black font. Hearing no objections, approved by consensus. TIME: 1329</p> <p>February Minutes 2/15/13, Hearing no objections, approved by consensus. TIME: 1330</p>			
<p>Item 3- New Business California Action Coalition</p>	<p>Discussion All Executive Committee members are now in place for California Action Coalition (CA AC). Structural relationships – California Institute for Nursing and Health Care (CINHC) provides oversight of CA AC. Patricia McFarland is advisor to CINHC and on Executive Committee for CA AC.</p> <p>Mentor Program to be implemented in near future. Program will have 50+ students; funded by \$30,000 Kaiser Grant.</p>			
<p>Item 4- New Business You're Hired</p>	<p>Discussion Amazon.com ordered 10 books. Share with CNSA Chapters that they may buy in bulk 20 books now instead of 40. Great for fundraiser discounted sale, \$15/book. CNSA website ~\$24; Amazon.com ~\$27. Book sales usually increase in near graduation. Workshop planned for April/May. Do event at hospital to draw multiple Nursing programs.</p>			
<p>Item 5- New</p>	<p>Discussion First-String (top level recruitment/placement firm) will donate 10% to</p>			

<p>Business Flo's Cookie Jar</p>	<p>Flo's Cookie Jar. CSU, Sacramento, Nursing Honor Society raffles cookie jar to donate funds. Sell scrubs to donate funds. Use water jug or cookie jar from ACNL to collect change to donate. To date, Flo's Cookie Jar has donated over \$300,000 to students in financial need.</p>			
<p>Item 6- New Business Membership North Meeting</p>	<p>Discussion 145 students pre-registered from 22 schools of nursing. Meals donated by Critical Care; Kaplan; ACNL (Central, Sierra, and Bay Area Chapters). Power bars, oranges, apples, coffee, OJ, and cranberry juice for breakfast. Togo's sandwiches, chips, cookies, soda, and water for lunch. Send thank you cards to donors. Poster paper for directional signage and Scholarship Topic voting (2 stickers per person). General Session rooms, max. occupancy 120. 1130 hours, General Session Speaker unable to attend, extend lunch period to 1130-1230 hours. Volunteers and CNSA BOD to direct participants in/outside of building. CNSA BOD and Advisors operate registration table. Name list sort by last name with multiple sign-in lines; leave blank spaces for non-preregister; Welcome, offer door prizes and request donation for opportunity ticket at \$1 per ticket or \$3 for 5 tickets; give two dots for voting on scholarship topics, name badge, direct to breakfast area. Create speaker cards (green=5minutes, Yellow=1minute, Red=Stop). Inform speakers of cards prior to speaking. 0830-0900 hours – Katrina, Kristi, Susan, and Lori. 0900-0930 hours – Allie, Matt, April, Sam, and Emily. Susan Bowman – late registration Lilla S. outside to welcome during event and coordinate volunteers. Review room and bathroom locations to direct participants.</p>	<p>Send Thank You Cards</p>	<p>CNSA BOD</p>	<p>Mar. 15, 2013</p>
<p>Item 7- New</p>	<p>Presentation by Dr. Susan Bowman Motion to amend not allowed by person making motion or seconded.</p>			

<p>Business Robert's Rules of Order</p>	<p>If author of resolution, then person may motion to amend – Rationale is resolution committee submits resolution motion, not author.</p> <p>Main motion, motion to amend, motion to amend amendment. Should not exceed this many layers. May be more appropriate to use "blank". Collect all possibilities and then vote. Must receive 50%+1 votes to be approved. Runoff, top votes-getters, until 50%+1 is achieved.</p> <p>Motion is required with second to vote and approve Minutes.</p> <p>Chair should use voice vote, hand vote, standing vote, roll call vote, and/or ballot vote.</p>			
<p>Item 8- New Business CNSA/ACNL Contract</p>	<p>Discussion Financials presented by Patricia McFarland. ACNL management services enabled CNSA to move from (\$40,000) in 2003 to \$158,011.68 as of February 28, 2013. Membership has steadily grown year-to-year for past four years. Question asked about balance sheet presented through February 28, 2013. Acceptance of report does not require a review of accuracy by CNSA BOD. Motion to accept Balance and Profit/Loss Sheet is that they were presented to CNSA BOD.</p> <p style="text-align: center;">Motion, 1645 Hours "I move that we accept Balance Sheet and Profit/Loss Sheet from ACNL."</p> <p>Motion Made By: Matthew Grayson, Secretary/Treasurer Seconded: April Lembi, Legislative Director Results: Carried, 10/0/0 Yea/Nay/Abstention</p> <p>Need to update CNSA/ACNL contract. Change existing contract from \$2,500 per month and 25% revenue from Convention to \$2,000 per month and 25% revenue from Convention.</p>			

	<p style="text-align: center;">Motion, 1649 Hours</p> <p style="text-align: center;">“I move to extend CNSA/ACNL Contract as written until a signed contract is negotiated between ACNL and CNSA Executive Board”.</p> <p>Motion Made By: Matthew Grayson, Secretary/Treasurer Seconded By: April Lembi, Legislative Director Results: Carried, 10/0/0 Yea/Nay/Abstention</p>			
<p>Item 9-</p> <p>New Business NSNA Convention</p>	<p>Discussion</p> <p>Wednesday, April 3 to Sunday, April 7. Five rooms reserved for Wednesday, Thursday, and Friday night. Room reserved, Tuesday night for Kristi, State Delegate and April Lembi, Resolutions due to business on Tuesday/early Wednesday. Kayak.com cost estimates RT flights at \$550 average for CNSA BOD. Rooms \$100 x 5 x 3. Registration due March 11 by mail, March 18 online. Bylaws require HOD vote to increase CNSA Dues. California not most expensive. Donate to CNSA when RN to support future CNSA BOD to have opportunity to attend NSNA Convention.</p> <p style="text-align: center;">Motion, 1720 Hours</p> <p style="text-align: center;">“I move that CNSA support sending the entire CNSA BOD to attend annual NSNA Convention 2013.”</p> <p>Motion Made By: Allie Bryden, Vice-President Seconded: Samantha Ahwah, Community Health Director Results: Carried, 9/0/1 Yea/Nay/Abstention</p>			
<p>Item 10-</p> <p>New Business Mission & Vision Statements</p>	<p>Discussion</p> <p>CNSA BOD and Advisors received two documents to review Vision and Mission Statements from Kristi Miller, President. Suggested to focus on only Mission Statement at upcoming NSNA Convention. Rationales need to be reviewed/edited further to ensure proposed change is easily understood by HOD for voting. Old statement, new statement, and rationale should be included when presented to HOD.</p>			

<p>Item 8- Director Reports</p>	<p>Reports:</p> <p>Membership North Director – Review overall schedule outline and breakout sessions. To clarify four sessions occur simultaneously during the morning and afternoon breakout sessions. Agenda will be emailed to CNSA BOD tomorrow. Coordinate with Wendy, ACNL to email hotel confirmation for CNSA BOD.</p> <p>Communications Director – ROM Articles received. ROM to be posted middle of March 2013. AfterCollege to terminate contract by May 1, 2013. Susan Ward to assist in new website host services search. CNC, Men in Nursing, and Chosenursing.com use AfterCollege and their contracts to terminate also. Coordinate leveraging. Submitted email blast to NSNA approximately 10 days ago to be sent to CNSA members. No email blast went out to members.</p> <p>Secretary/Treasurer – Scholarship document has 12 different topics from CNSA BOD. Topics are scholarly and personal story. Scholarly papers will have advantage over personal story, if compared against each other with similar grading rubric. Multiple topics should focus on scholarly or personal story, not both. Move away from IOM and CA AC, last year topics. Discussion about scholarship resulted in ANA/C Ethics Code to be used for topics for Membership North Meeting participants to vote.</p> <p>Convention Director – Convention Themes 1. Change: Yourself, Nursing, The World 2. Change: Self, Nursing, World Trend to use of technology – ACNL Conference used smartphone/iPad/Computer App at \$5,000 cost. CNSA BOD and Advisors reviewed App.</p>			
-------------------------------------	--	--	--	--

	<p>Change Icons – Party Theme Marilyn Chou, Kaiser Permanente declined invitation to present at CNSA Convention 2013. Sign-up sheet for committee will be available tomorrow during presentation. Important to recruit members to committee. Plans to limit committee to ten people. CNSA Twitter and Facebook Page to market Convention soon. Convention to offer breakout sessions on topics suggested by CNSA BOD.</p> <p>Vice-President – CNSA BOD and Advisors requested to participate in Bylaws/Resolution presentation tomorrow, if audience fails to ask questions. Attended recent ACNL Conference.</p> <p>Legislative Director – Nursing Student in Sacramento Internship (NSSI) scheduled for April 15, 16, and 17, 2013. March 12 deadline to apply for internship. March 18 selection of recipients announced. Presentation prepared for tomorrow on NSSI and Resolution. Please, encourage participants at Membership North Meeting to join Resolution Committee.</p> <p>Breakthrough to Nursing (BTN) Director – No Report.</p> <p>Community Health Director – Organize American Red Cross disaster relief program in San Diego area with community clinics. Two schools completed, getting quotes from participants to develop promotional materials. Marketing program to other schools in area.</p> <p>Membership South Director – Participated in CA AC, recommendation #6 conference call. Membership South Meeting will be hosted before August 15, 2013. Saddleback College, UC Irvine, and West Coast University – Orange</p>			
--	--	--	--	--

	<p>possible locations.</p> <p>Image of Nursing (ION) Committee Chair – No report.</p> <p>Cultural Awareness Committee Chair – No report.</p>			
<p>Item 7- Announcements</p>	<p>A couple of NSNA officers will be in attendance at Membership North Meeting. Unfortunately, presentations by NSNA representatives require 30-days in advance request.</p> <p>CNSA BOD and Advisors, tour facilities after meeting.</p>			
<p>Meeting adjourned at TIME 1809. Next Meeting, NSNA Convention, TBD Date/Time.</p>				

Signature



Kristi Miller, President

Signature



Matthew Grayson, Secretary-Treasurer